



Tour Guidelines

To ensure a safe and rewarding visit, we ask that you adhere to the following Guidelines. Please read and initial each in the space provided. **This completed form must be returned before your tour is confirmed.**

_____ All tour participants must dress appropriately in order to comply with the NC-OSHA standards. **No sandals, flip-flops, and backless, open, open-toe or heeled shoes.** Everyone must wear sturdy, close-toe shoes and socks. All participants over 18 years of age must bring a valid Passport, Driver's License or State/County issued ID card the day of the tour.

_____ **No shorts or short skirts.** You must wear long pants or ankle-length skirts. We recommend not wearing pants/slacks that drag on the ground).

_____ Backpacks and cameras are prohibited.

_____ **DO NOT TOUCH** any Switches, Buttons or Equipment.
Tour attendees are not to touch any of the switches, buttons, or equipment at any time. For your safety, please do not touch anything but the handrails while on the tour.

_____ Hardhats, eye and ear protection may be issued for the tour depending on the area of the plant you may visit. Please keep them on at all times while on the tour.

_____ For your safety, listen to and follow the directions of the tour guides throughout the visit. Except for emergency calls, **DO NOT** use cell phones during the tour. Turn off or put on silent mode. Tour locations are in operation 24-hours per day. Be mindful that there are people working throughout the plant and that tour participants must follow directions and be orderly. Tours may be concluded early due to unsafe conditions or conduct of group.

_____ No running or shouting. You will be asked to leave for failing to comply.

_____ Visitors must wash hands thoroughly.
The City of Raleigh Public Utilities Department strictly adheres to all public health and safety guidelines and is proud to exceed all state and federal water and wastewater treatment standards. However, in order to avoid the possibility of any health risks, wastewater treatment plant visitors are required to wash their hands at the conclusion of the tour. The restroom and surrounding area must be kept tidy—**chaperones are required to monitor their group and leave restrooms tidy.**

_____ All visitors must be at least 10 years old, or in the 5th grade. **NO EXCEPTIONS.** There must be a ratio of 1:5 – 1 adult per 5 students for all 5th to 12th grade school groups. **Release of Liability Forms** must be signed by parent or guardian of any person under age 18.

_____ VAN TOUR (NRWWTP only): Groups must not exceed 10 persons, including chaperones. Groups larger will be accepted provided they bring their own bus. WALKING TOUR: Groups must not exceed 20 persons and must be 18 years of age or older, including chaperones. Please note that if additional tours are needed, they will not be scheduled for the same day. Tours at E.M. Johnson Water Treatment Plant will be limited to Government Officials.

_____ For your safety, outdoor tours will be canceled during inclement weather. City of Raleigh personnel reserve the right to cancel and/or reschedule a tour.

Thank you for your cooperation.